

## **Declaration for self-employed persons not registered as residents in the Danish Civil Registration system (CPR) when enrolling in a vocational training programme (AMU)**

In order to take part in a vocational training programme (AMU), self-employed persons must provide documentation showing that they have genuine and effective work in Denmark. This declaration must be completed, signed and submitted to the training provider. The legal requirements are explained at the bottom of this declaration.

Please note that the same information may be submitted to the AMU training provider without using this form.

### **Information about the participant**

Name:

Address:

Personal tax number:

Company:

Central Business Register Number (CVR-number):

Vocational training programme/single subject course number:

Name of the provider (school):

### **Confirmation of employment in Denmark**

Both conditions must be fulfilled.

- I confirm that I have genuine and effective work in my own company in Denmark.
- I confirm that the company has a place of business in Denmark.

In addition, at least one of the two conditions below must be met (tick as appropriate):

- The company does not have a place of business in any other country.
- I reside in Denmark when the work is carried out.

### **Additional information**

Is the employment limited in time (is the company closing down or being sold)?

No:

Yes:

If yes, please specify the end date of employment:

What work tasks do you perform? (describe):

### **Attached documents**

One of the documents listed below must be attached:

EU residence document:

Work permit:

If an EU residence document is not attached, the following documentation may be provided instead:  
The industry/type of business of the company:

Is the company VAT registered?

Yes:  (documentation attached)

No:

What revenue and what profit/loss did the company have in the most recent financial year?

Revenue:

Profit / loss (deficit is indicated by a minus sign "-"):

In addition to being self-employed, are you also (tick one):

Employee:  Weekly hours:

Unemployed:  Number of weekly hours covered by benefits:

Neither employee nor unemployed:

Is the self-employment of a minor or hobby-like nature?

Yes:

No:

### **Confirmation of the information provided**

Name:

Date:

By ticking this box, I confirm that the conditions for performing genuine and effective work in Denmark have been met:

### **Legal basis**

For persons who are not registered as permanent residents in the Danish Civil Registration system (CPR), admission to a vocational training programme is only possible for persons with genuine and effective work in Denmark, according to Section 9 of the Vocational Training Programmes Order.

The condition consists of two parts:

1. The work must be genuine and effective work,
2. The work must take place in Denmark.

### **Conditions for work to be recognised as employment in Denmark**

An occupation is only considered genuine and effective if the person concerned – in addition to participation in a vocational training programme or an individual skills assessment – regularly carries out economic activity in their own business for the purpose of financial gain over a period that is not insignificant. Self-employment of a merely marginal nature is disregarded.

### **Conditions for self-employed to be regarded as working in Denmark**

A self-employed person is considered to have employment in Denmark if their economic activity in the business is mainly carried out from a place of business in Denmark. If the business also has a place of business in one or more other countries, the person concerned is only regarded as having employment in Denmark if he or she is physically present in Denmark while the work is performed.

**Documentation requirements for EU/EEA citizens**

EU/EEA citizens who qualify for an EU residence document under Section 4 of the EU Residence Order are considered to meet the requirements. If the self-employed person holds such a document, this may be documented by submitting a copy. The document is issued by the Danish Agency for International Recruitment and Integration (SIRI).

If a copy of the EU residence document cannot be provided, the admission requirements may still be met. For the purpose of processing the case, a self-employed person may submit documentation of VAT registration in Denmark together with a declaration regarding the business

**Documentation requirements for non-EU/EEA citizens**

Non-EU/EEA citizens may submit a copy of their work permit.